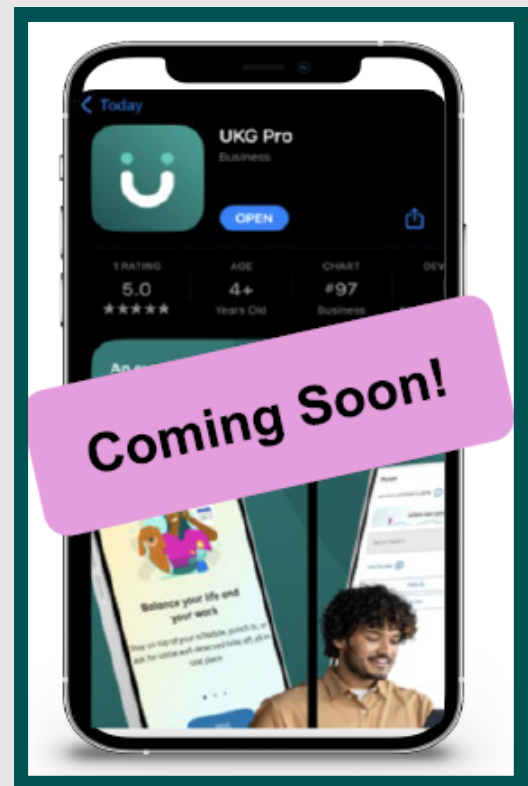


NEWSLETTER

We're thankful for everyone's patience and cooperation during our transition into UKG Pro. Reminder to complete the following items prior to our launch on 5/26.



- *Log into Paycom and save all your current information*
 - *Save and download any information needed for future reference such as W2s, direct deposit information, paystubs, and tax filing status for both Federal and State.*
- *Upon login for UKG, double check that all personal and demographic information are correct.*
- *Keep an eye out! We will be sending further instructions as we near our rollout date.*



Access to Paycom will conclude on 6/06.